

Cindy K. Stone

Writer, Marketer &
Communication Mover

MISSION

To make the universe more
just, equal, and litter-free.

STANDOUT SKILLS

- Public and Media Relations
- Content Creation and Management
- Proposal Production
- Event Management

SOFTWARE CAPABILITIES

Microsoft Office Suite, Adobe Creative Suite, Deltek Vision, PracticeMaster, and whatever you're using.

GET IN TOUCH

cindykstone.com
Virginia, USA, Earth

EDUCATION

Bachelor of Science, Communication, Political Science Minor*

Old Dominion University, Norfolk, VA, May 2015

Military Veteran, Broadcast Journalist / Public Affairs Specialist

U.S. Air Force, August 1986-November 1991

CERTIFICATIONS

Certified Professional Services Marketer

Society for Marketing Professional Services, 2008-2012

Leadership in Energy and Environmental Design Accredited Professional

U.S. Green Building Council, 2007-2012

WORK EXPERIENCE

Proofreader/Indexing and Enrolling Assistant, Virginia House of Delegates, Richmond, VA, 2020 & 2021
General Assembly Sessions

Marketing Coordinator, Edgar Cayce's Association for Research & Enlightenment, Virginia Beach, VA,
January 2017-June 2019

Legal Administrator, Law Office of Angela Manz, Virginia Beach, VA, *October 2015-December 2016*

* **Student Worker**, ODU College of Arts & Letters Dean's Office, Norfolk, VA, *October 2013-May 2015*

* **Intern**, U.S. Senator Tim Kaine Regional Office, Virginia Beach, VA, *Fall 2014 Semester*

Marketing Manager, Clark Nexsen, Virginia Beach, VA, *October 2009-January 2012*

Marketing Director, DJG, Inc., Williamsburg, VA, *July 2002-August 2009*

Communications Director, CELSOC (now ACEC California), Sacramento, CA, *August 1998-June 2002*

Contract Administrator / Staff Writer, *The Daily Republic*, Fairfield, CA, *November 1996-July 1998*